

PIKE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
AUGUST 1, 2022 @ 8:30 AM

Mark Flint  
Jeff Nelson  
Ryan Coleman

**CALL MEETING TO ORDER**

BOC President Mark Flint called the meeting to order with all Commissioners present. Also in attendance were County Attorney Val Fleig, County Auditor Judith Gumbel, County Administrator Kristi Dischinger, Pike County Sheriff Kent Johnson, Pike County Health Nurse Amy Gladish, County Highway Superintendent Josh Byrd, Pike County Assessor Mike Goodpaster, Chad M. Evans, Brent Roberts, and Press Dispatch Reporter Sherre Sebelles.

**APPROVAL OF MEETING MINUTES JULY 11, 2022**

President Flint asked if there were any additions or corrections in regard to the minutes. Hearing none, he called for a motion. Commissioner Jeff Nelson seconded by Commissioner Ryan Coleman motioned to approve the July 11, 2022 minutes. Motion passed 3 – 0.

**APPROVAL OF CLAIMS FOR AUGUST 1, 2022**

President Flint asked if anyone had any concerns or questions about the claims. Hearing none he called for a motion. Commissioner Coleman seconded by Commissioner Nelson motioned to approve the claims. Motion passed 3 – 0.

**OLD BUSINESS**

**Vehicle Policy-Amendments**

On July 11<sup>th</sup> the County passed a Vehicle Policy. Kristi Dischinger, County Administrator, presented the following amendments to the policy for the Commissioners consideration and approval:

- a. In regard to county-owned vehicles being clearly marked with a county decal, "with the exception of unmarked Sheriff's Office vehicles" was added.
- b. Following the county decal statement these statements were added. "All vehicles purchased with county tax dollars must be approved by both the council and commissioners. Notification of vehicle purchases from non-tax based funds must be given to the commissioners as soon as possible. Purchases made by tax or grants funds for vehicles will be done through the Commissioners' office. All Vehicles shall be titled under Pike County Commissioners."

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the amended policy. Motion passed 3 – 0.

**PTO Policy-Amendments**

Ms. Dischinger reminded the BOC that when this policy was first presented to the Commissioners we knew that it was a living document and that there would be changes.

Under PIKE COUNTY PAID TIME OFF POLICY FOR NON-BARGAINING UNIT EMPLOYEES a 3<sup>rd</sup> paragraph was added for purpose of defining a day and the method of

tracking incremental time: "A day is equivalent to 7 or 8 hours depending on if you are a 35-hour or 40- hour employee. Days should be converted to hours for tracking of incremental time."

Two categories were added to the table explaining length of service and days.

LENGTH OF SERVICE	DAYS
Hire year prior to January 1	.75 days per month (will be earned)
Less than 1 year, after the employee's first January 1	1.42 days per month (17 days earned)

Addition to the paragraph following the Length of service table, add after .75 days per month worked "prior to the January 1 reset date. After January 1, employees who have been here less than a year will earn time at a rate of 1.42 days per month. The next January 1 will be 2 years on the chart."

Under PTO & SEPARATION OF EMPLOYMENT in the second sentence after the word least add "(2) full" prior to years of continuous service. At the end of that paragraph add "The month you separate from employment does not count toward earned time." Follow this statement with

**CURRENT YEAR PAY OUT SCHEDULE UPON SEPARATION OF EMPLOYMENT**  
**TABLE Add lines 2 – 4 to the table**

Less than 1 year, prior to January 1	No time is paid out
Less than 1 year, after January 1	Time earned but unused (No banked time paid out)
2 Years	Time earned but unused (No banked time paid out)

Following the above table add "This policy shall become effective on January 1, 2023."  
 See policy for clarification. Ms. Dischinger reiterated that no one is losing any time previously earned.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve the changed.  
 Motion passed 3 – 0.

**ARPA Plan Amendment**

President Flint asked Auditor Gumbel to explain the ARPA Committee's recommendations for three changes to the plan resulting in Pike County Ordinance No. 2021-11, Amendment 3:

Under purchase of an ambulance, item 2, increase the estimated cost to \$90,000.

Add new item (13) "Purchase Low Associates Windows Payroll Financial Software which will allow Elected Officials, Department Heads, County Administrator, and Office Managers to access their department data remotely/directly as needed for Payroll Reporting, Claims Submission, and Budget Management. The purchase includes installation, transition of data, and onsite Training. This is a purchase that will touch all County Departments.



Estimated Cost - **\$185,000.00**

Add new items (14) Assessor Vehicle – The Assessor's vehicle used for Reassessment of County properties is currently out of service. One issue is with the steering mechanism. It is unsafe to be on the road. The Assessor has requested assistance with purchasing a different vehicle.

Estimated Cost - **\$30,000.00**

New item (15) Various additional County needed projects as allowable by ARPA currently uncommitted.

Estimated Cost - **\$183,613.00**

President Flint recommended that the Assessor purchase an SUV with all wheel drive. He asked if there were other questions. Commissioner Coleman asked if \$30,000 would be enough and Assessor Mike Goodpasture was present and stated that Sheriff Johnson was working with him utilizing the Sheriff's source for purchase of vehicles. Assessor Goodpasture explained that he has an account that he can supplement the \$30,000 with. Commissioner Flint called for a motion regarding the Amended ARPA plan.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve the Pike County Ordinance No. 2021-11, Amendment 3. Motion passed 3 – 0.

## **NEW BUSINESS**

### **EMS Additional**

EMS requested an additional appropriation in the amount of \$30,000 for fuel costs.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the request. Motion passed 3 – 0.

### **EMS Transfers**

EMS also presented transfer requests. The first involved a \$750.00 transfer from Official Bonds to Office Supplies. Then the requests were for three transfers from the incentive account to Basic EMT, EMS Director, and Paramedic. The incentive transfer totaled \$13,261.00.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve the transfers. Motion passed 3 – 0.

### **EMS Staffing**

EMS Director Chris Young stated that he has had two employees resign. The first employee had been with the county EMS for 21 years. The second had been her 6 months. Both employees to the Knox County EMS which is subsidized by Good Samaritan Hospital. Director Young asked for permission to hire Steven Owen as a Basic EMT who will be paid out of ARPA funds. He will need to hire a full-time paramedic. Director Young stated that he has 4 additional staff members who are thinking about resigning.

Commissioner Nelson seconded by Commissioner Coleman motioned to accept the staffing change as presented. Motion passed 3-0.

### **Highway Additional**

Highway Superintendent Josh Byrd stated that he was having to request an additional \$60,000 for fuel, and this was in addition to a \$30,000 additional already requested for fuel. He stated that he has 4 roads left on the last Community Crossings Grant. They are in Alford Road 200 to Road 650, 200 ft. of Cart Road plus 2 smaller jobs. The total grant has 12 miles left to pave.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the request. Motion passed 3-0.

### **BUSINESS BY COMMISSIONERS**

#### **Commissioners' Additional, Legal Services**

Pike County Commissioners requested an additional appropriation for Legal Services in the amount of \$35,000.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the additional appropriation request. Motion passed 3 – 0.

#### **Surplus disposal**

County Administrator Kristi Dischinger explained that a small amount of water leaked into the basement and a box of various items: old modems etc was dampened. She had an Eck Mundy Technician check it out. Nothing in the box was of value. It was items replaced when the new fiber was put into the Courthouse. Ms. Dischinger requested that the items be designated as surplus and given to Eck Mundy for proper disposal.

Commissioner Coleman seconded by Commissioner Nelson moved to dispose of the items. Motion passed 3 – 0.

#### **Clerk-Treasurer Monthly Reports**

President Flint noted that the reports of the Clerk and Treasurer were submitted for review.

#### **COVID Update**

County Health Nurse Amy Gladish reported that there were 23 known active cases. She stated that the County has 5,228 vaccinated citizens. She reported that they are still offering weekly Vaccine clinics. Last week they did around 50 vaccines. The testing clinic has slowed down.

#### **Jail Battery Back-up**

Sheriff Johnson reported that the jail lost the battery back-up for the communication system.

He shared that he is asking the Council for an additional to purchase a replacement. He also shared that EMA/Dispatch is purchasing a second back-up.

#### **EMS Report**

Director Young reported that they are still running with only 3 trucks. The one that has recently had a Jasper Engines replacement engine has been down again for 2 weeks. Currently they have completed 1,398 runs – 397 more than last year – and are on pace to total 2400 for the year.

### Highway Report

Superintendent Byrd shared that with the available Community Crossings dollars and the rising cost of doing business, the County Highway would have to back off of the number of roads that were planned for paving with the next round of Community Crossing funds. He estimates that they will have to take 2 to 3 roads off the list.

### BUSINESS BY PUBLIC

Chad Evans from the Glezen area presented a petition asking for the Commissioners to vacate a portion of ground that was somehow missed at a time several alleys etc. were vacated in past years. He owns all of the surrounding property. Chad explained the timeline for advertising the petition so that the Commissioners could act on his request. He stated that he would take care of the advertising. His goal would be to complete everything so that the Commissioners would be able to act on his request at the August 15<sup>th</sup> meeting.

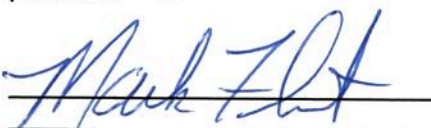
County Attorney Val Fleig stated that the proper action would be for the commissioners to formally accept the petition.

Commissioner Coleman seconded by Commissioner Nelson motioned to accept the petition. Motion passed 3 – 0.

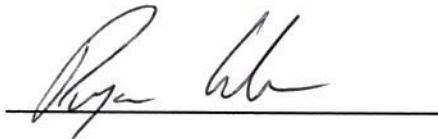
### Adjournment

With no further business to come before the Commissioners, President Flint called for a motion to adjourn.

Commissioner Coleman seconded by Commissioner Nelson motioned to adjourn. Motion passed 3 – 0.



Mark Flint, President

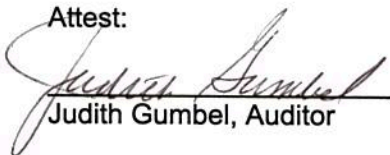


Ryan Coleman, Vice President



Jeff Nelson, Member

Attest:



Judith Gumbel, Auditor

8-15-22  
Date

