

**PIKE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
SEPTEMBER 19, 2022 @ 8:30 AM**

Mark Flint  
Jeff Nelson

**CALL MEETING TO ORDER**

President Mark Flint called the meeting of the Pike County BOC to order. Commissioners Flint & Nelson were present with Commissioner Coleman unable to attend. Also, in attendance were County Attorney Val Fleig, County Administrator Kristi Dischinger, County Sheriff Kent Johnson, Chief Deputy Dallas Killian, EMA-E911 Director Ryan Benner, EMS Director Chris Young, Bio-Terrorism Preparedness Coordinator Pam Cosby, Eddie Joe Boyd, Tom Schroeder and Press Dispatch Reporter Sherri Sebella.

**APPROVAL OF SEPTEMBER 6, 2022 MEETING MINUTES**

President Flint asked if there were any additions or corrections to the minutes. After no response was heard, a motion to approve the minutes was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

**APPROVAL OF CLAIMS FOR SEPTEMBER 19, 2022**

President Flint asked if there were any questions regarding the claims. Hearing none he called for a motion to pay. A motion to approve the claims was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

**OLD BUSINESS**

**Courthouse Windows**

Commissioner Flint recommended skipping this as Mr. Schroeder was running just a bit late.

Revisited after New Business was concluded.

Tom Schroeder with Schroeder & Associates attended the meeting to explain how his potential role in the Courthouse Window Project would work. He gave some general background information on his company and said they have been in business for 25 years. For the window replacement project, he would create specs for the windows and bid out the project as required under state code. Mr. Schroeder said he would be at the bid opening to advise. He would also be back to spec the work as the project moves along. His job would be comprised of those 3 parts. He recommended contractors to be available to inspect the building prior to the bid so there would be no surprises after the project begins. He said he would be in attendance during those visits also. Commissioner Flint said he would like to move forward this as it's been discussed for a long time. Mr. Schroeder said he would consider this to be a time of the essence situation due to the bidding time and length to get the materials in. When asked by Commissioner Flint what his timeline would be Mr. Schroeder said he could start this week, possibly have bid documents ready in 2 weeks, then award the bid and let the approved contractor get the materials ordered. He said that could all be done in 3-4 weeks probably. Ms. Dischinger made note on the county side they would need to get the money in place because the council was looking at budgeting for next year so the money would need to be appropriated. Ms. Dischinger also asked Mr. Schroeder to explain how his 4% fee would work. He said it

would be 4% of the total project cost. Ms. Dischinger noted she discussed this with the council at their last meeting and Council President Jon Craig felt this was a great price. A motion to move forward with this project was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0. Ms. Dischinger ask Mr. Schroeder if he would be able to get a contract in place for them to sign at the next meeting, to which Mr. Schroeder agreed.

## **NEW BUSINESS**

### **EMA-E911 Additional ARPA**

Commissioner Flint stated this is a request for the following additional appropriations totaling \$125,000:

\$82,000 into the ARPA Fund 8950

\$43,000 into the General Fund 1000

EMA Director Ryan Benner said this is just to get the funds into place for the radio grant. Two additional are needed. One for the grant funds that will be reimbursed and one for the County's match amount. A motion to approve the additional was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

### **EMA (E911) Radio Grant Agreement.**

A motion to approve the grant agreement was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

### **Park & Rec Credit Card Request**

A request for permission to apply for a credit card through German American Bank was made Prides Creek Park. Ms. Dischinger said they often sign out the commissioners' credit card to use for purchases so she thought their own card would serve them well. A motion to approve the credit card request was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

### **Lease Extension-Moose**

Health Preparedness Coordinator Pam Cosby stated COVID testing will end at the Moose site on December 31, 2022, but it will take them some time to get everything moved out of the building. The lease extension will run through January 31, 2023. A motion to approve the lease extension was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

### **CDBG Grant Financial Closeout Form**

Ms. Dischinger explained this is for the CDBG grant administered by Indiana Region 15. It states all funds have been disbursed according to the grant terms. Ms. Dischinger noted she had an email from Jenny Mathies with IN Region 15 stating on items referred to in the letter were complete. A motion to approve made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

## **BUSINESS BY COMMISSIONERS**

### **Commissioners' Transfers**

Ms. Dischinger said she has two transfers.

The first is \$3,675 from 1000-030-01-1072, PERF, to 1000-030-03-3084, County Owned Land Expense. This is to remove the gumball tree on the courthouse lawn. Commissioner Flint said the City has been notified this will be going on and Commissioner Nelson said the church next door is also aware.

The second is a solid waste transfer from 1000-022-03-3040, Utilities, to 1000-022-03-3011, Solid Waste Stickers. Ms. Dischinger explained sticker prices raised this year so she knew when the order was made in January they would not have enough stickers to make it through the year. She is hoping this smaller order will get them through December.

A motion to approve both transfer was made by Commissioner Nelson, seconded by Commissioner Flint, and passed 2 – 0.

### **COVID Update**

Ms. Cosby stated according to CDC community spread is low in our area. She said the health department began administering the most recent booster last Thursday. Commissioner Flint said this will no longer be on the agenda unless there is a significant change to be reported.

## **BUSINESS BY PUBLIC – None**

### **ADJOURNMENT:**

A motion to adjourn was made by Commissioner Nelson, seconded by Commissioner Flint, and carried 2 – 0.

  
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Mark Flint, President

  
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Jeff Nelson Member

Attest:

 10-3-2022  
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Judith Gumbel, Auditor Date

