

PIKE COUNTY COUNCIL

SPECIAL MEETING SEPTEMBER 10, 2019

2020 BUDGET ADOPTION

9:15 A.M.

**Greg Willis, President; Dennis Bishop, Vice-President
Jon Craig, Max Elliott, Randy Harris, Todd Meadors, Travis Troutman**

**Attendees: Kent Johnson, Dallas Killian, Kristi Dischinger, David Capehart,
Chris Young, Ryan Benner, Darrin McDonald, and Cathy Traylor**

1. Call Meeting to Order

President Greg Willis called the meeting to order

2. Address Binding Budgets

a. Jefferson-Marion Township Fire District

The budget has a Debt Service Fund in 2020 due to building a new Fire House. The total for 2020 is \$83,505.

The budget is \$1329 more than last year's budget. Recommending a net budget of \$81,190.00. This results in same budget as last year after the property tax cap was removed. The recommendation was to reduce the budget by \$1000 out of Capital Outlays. Results in \$75,000 after tax cap. Max Elliot seconded by Dennis Bishop to approve the budget at \$75,000 achieved by removing \$1000 from Capital Outlays less the Property Tax Cap. Motion passed 7 – 0.

b. Patoka Township Fire District

Net budget is exactly the same.

Randy Harris seconded by Max Elliott moved to approve the budget. Motion carried 7 – 0.

c. Pike County Solid Waste District. There is no tax levy and in the past raises have been connected with county employees. Proposed budget was figured and advertised on 27 pays without raises. Their advertised budget will not allow a raise unless line items are reduced. This is because they are a stand-alone fund. Max Elliott motioned seconded by Randy Harris to table request until wages are determined for the rest of the county. Motion passed 7 – 0.

After the County Budget was established it was determined that the Controller wage would be \$34,047. Director Wage, \$32,282. Enforcement Officer wage will be \$6,951. The amount in FICA is sufficient. This amounts to \$300 that must be found in the other line items. Office Supplies was reduced to \$3,000 – a reduction of \$500. Education and Materials was reduced to \$2660 – a reduction of \$500.

The final budget of the Solid Waste including raises is \$257,127.

Max Elliott made the motion to approve the Solid Waste District as adjusted. Randy Harris seconded the motion. Motion passed 7 – 0.

3. Pike County General Fund

a. Clerk – General Fund 1000-001

Request was changed at the budget hearing to four (4) deputies as opposed to the 5 requested on the initial budget proposal. Per last year that would be \$130,894.00 and no raise. The Clerk requested \$9,500 for part-time help at 90 days instead of a fulltime deputy.

Dennis Bishop seconded by Max Elliott moved to freeze wages, hiring, and any capital expenses until the close of the budget adoption.
Motion passed 7 – 0.

The Clerk's budget without raises, reducing the number of deputies to four (4) and \$0 for Office Equipment is \$191,059.

b. Auditor – General Fund 1000-002

The following reductions were made: Part Time Clerical to \$2000, Instruction and Schooling to \$500, Copy Machine Supplies to \$1,000. Office Supplies \$3,000, and Rebinding to \$0.

The Auditor's budget without raises is \$223,533.

c. Treasurer – General Fund 1000-003

The following reductions were made: Instruction and Schooling to \$300, Office Supplies to \$1,500, Travel and Mileage to \$250, Postage to \$7,000, Furniture and Equipment to \$0, and Equipment Repair to \$250.

The Treasurer's budget without raises is \$134,159.

d. Recorder – General Fund 1000-004

The following reductions were made: Instruction and Schooling to \$100, Part Time Clerical to \$4,000, Office Supplies to \$1,000, Postage to \$150, Travel to \$600, Telephone to \$0, and Equipment Repair to \$250.

Recorder's budget without raises \$75,828.

e. Sheriff – General Fund 1000-005

This is the first of the offices with a mandated, statutory salary that has to meet the minimum annual requirement. It must be 50% of the prosecutor's salary. In the past Pike County has always been above that level, but that is no longer true. The requested salary was reduced to the mandated amount.

Other reductions are as follows: Part Time Deputy to \$18,000, Employee Review Test to \$250, Radio Repair reduced to \$1,500, Vehicle Expense to \$0, with the intent of taking an Additional Appropriation out of CEDIT in 2019.

The Sheriff's budget without raises is \$647,814.

f. Surveyor – General Fund 1000-006

The following reductions were made: Part Time Helper to \$0. Travel Expense to \$200, and Office Expense to \$0.

Surveyor's budget without raises \$15,337

g. Coroner – General Fund 1000-007

Coroner's Supplies reduced to \$3,000. Postage reduced to \$50. Clothing allowance reduced to \$100. Reduced Printing and Advertising to \$0.

Coroner's Budget without raises \$31,078. End Tape 1.

h. Prosecutor – General Fund 1000-008

The following reductions were made: Depositions & Transcripts to \$3,000, Incentive Pay to \$1,664, Equipment Repair to \$500, Dues and Subscriptions to \$1,000, Janitor to \$0 (to be paid from Courthouse fund) and Instruction and Schooling to \$250.

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The Prosecutor's budget without raises and an additional secretary is \$90,744. (The preceding is on tape 1.)

This budget was revisited on September 11th to consider adding another fulltime secretary. It was discussed that this would entail not only the position, but also FICA and PERF. The position would be \$32,032/yr. at 26 pays. It would also qualify for the insurance benefit. Total package would result at a \$55,000 expense to the General Fund. The state will pay only for a Prosecutor and Chief Deputy for each county.

The Prosecutor stated that he might be able to raise money by looking at different ways of handling certain offenses. He understands that the county may not be able to grant him an additional secretary at this time. He stated that he might be able to fund a part time secretary out of Pretrial Diversion.

The group recessed for lunch. End Tape 3. Session 3. START HERE

Upon returning from lunch, (Tape 4) the Council discussed that at this time they just cannot approve the addition of another secretary for the Prosecutor's Office. No action was taken on a new employee with the plan being to review this position after the 2020 June Settlement.

The Prosecutor's Budget without raises and without the addition of a secretary remained at \$90,744,

Following this discussion, the subject returned to the remaining item of business, The Wage and Salary Ordinance. See page 9.

i. Assessor – General Fund 1000-009

The budget was already decreased in most items. This is

Assessor's budget without raises \$77,967.

j. County E911 – General Fund 1000-014

A new department broke out from the jail, requesting a \$2.00 per hour flat raise. Vehicle Gas/Maintenance was reduced to \$3,500. IDACS Services is an annual contract.

County E911 budget without raises is \$356,406

The work on this budget could not be completed until wages were determine following the completion of all funds expenses not related to wage. See page 10

k. Landfill – General Fund 1000-019

This is for Professional Services. It includes monitoring the wells for methane etc. In the past it was part of another fund.

Landfill Budget is \$12,660.

l. EMA – General Fund 1000-021

Reduced Cellular Phone Usage to \$1,000. (Runs \$75/month). Radio Repair was increased in proposed budget to \$2,000 to enable director to purchase parts and fix radios himself. Also, a line item was added for Drone Expense in budget proposal. The EMA Director salary is 50% reimbursed by the state.

EMA budget is \$54,049 without raises.

This budget was readdressed on September 11th. The Council felt that

this position needs to be elevated in pay because of what Ryan is doing in this position in assisting with 911 etc.

Jon Craig moved that Ryan's wage be put at \$1521.21 bi-weekly (10% increase) and to exclude this position from any general raise. It was seconded by Travis Troutman. Motion carried 7 – 0. This resulted in his annual wage being \$41,073.

The EMA budget resulted in \$57,793 for 2020.

m. County Solid Waste – General Fund 1000 - 022

Bookkeeper position was moved out of this budget to Commissioners budget. Budget reductions were as follows: Bookkeeper reduced to \$0. Incentive reduced to \$0. Office Supplies reduced to \$0. Building and Structures reduced to \$300. Equipment Repair reduced to \$100. Split Rock cost with Solid Waste District and this budget reduced to \$1,000. Site attendants reduced to \$0 and moved to County budget.

County Solid Waste Budget is \$157,865.

n. Pike County Extension Service – General Fund 1000 – 023

Steno-1st Deputy for 27 pays is 31,847. 2020 contract with Purdue was increased by 2.5%. The following reductions were made: Postage to \$3,000, Travel Expense & Mileage to \$4,500, Printing & Advertising to \$1,000, Equipment Repair to \$0. Part Time worker at was left for discussion at wage determination.

The Extension Office was revisited on Sept. 11th. The part-time Clerical worker was reduced to \$5,825. The budget is at \$141,096 without wage increase.

o. Board of Review (PTABOA) – General Fund 1000-025

\$100 per member per meeting at different amounts (3 members)

Budget left same as 2019. \$1,500.

p. Drainage Board – General Fund 1000-028 12 board members and budget is \$50 per member.

Drainage Board Office Budget is \$600.

q. Veteran's Officer – General Fund 1000 - 027

Computer Supplies reduced to \$200. Telephone reduced to \$1100. Veterans Mileage & Expense reduced to \$3,000.

Veteran's Office Budget without raise is \$28,254.

r. Weed Board Supplies – General Fund 1000-028

Reduced chemicals to \$500 and Professional Services to \$500.

Budget is \$1000.

s. Commissioner's Office – General Fund 1000-030

Travel Expense & Mileage reduced to \$ 500. E-Management contract was left as per budget. A&M put our phone system in and could be a possibility. Eck Mundy said they would be cheaper when computers were purchased. Commissioners said they would be ok with increasing SWCD support to \$15K. It was left at \$7,700 because all operating expenses for the county have been held or reduced so far. Decided to give Petersburg, Patoka, and Jefferson Marion Fire Rescue Squads \$1000 each, this reduced Rescue Squads to \$3000. The following reductions were also made: County Owned Land Expense to \$2,500. Animal Control to \$50, Animal Health Testing to \$50, Brownfield Grant Match to \$0, and Furniture and Equipment reduced to \$200.

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Commissioners budget is \$2,601,133 without raises.

t. Courthouse – General Fund 1000-031

Matron ended up at \$33,027 at 27 pays (\$15.29 at 40 hrs/week) and Superintendent at \$38,297. The following reductions were made: Hardware & Tools to \$750 and Building & Structure Repairs to \$15,000.

Courthouse Budget is \$196,174 without raises.

u. Jail – General Fund 1000-032

Reduced Machinery Equipment to \$0. Added \$1976 to Jail Commander due to worked Holidays (see line item 1022)

Jail Budget without raises \$957,780.

v. County Council – General Fund 1000-033

Reduced Travel to \$0. Reduced Instruction & Schooling to \$100.

County Council Budget is \$53, 217 without raises.

w. Circuit Court – General Fund 1000-036

Non Enrollment Insurance reduced to \$1500 and CASA to \$15,000 as no other department has been given operating increase.

Circuit Court Budget is \$447,186 without raises.

x. Probation Office – General Fund 1000-037

The figures presented by the Probation Office did not agree with the new Probation requirements. At this time, the group decided it was time to recess until September 11th at 8:30 a.m. to come back to this discussion with the correct figures . End Tape 2

The meeting reconvened at 8:30 a.m. on September 11th. The Auditor's Deputy reported that the state requires that the Chief Probation Officer be paid a minimum of \$58,625, and the Probation Officer \$47,212. Currently the probation officer salaries are paid 25% from this fund and 75% from Supplemental Adult Probation. It was decided that the best plan would be 50% from each source. Therefore salary for the Chief Probation Officer will be \$29,313 and the Probation Officer will be \$23,606. BUT this adjustment will have to be made in 2020 as the budget has already been advertised.

Probation budget without raises is \$130,769.

y. Prosecutor, IV-D – General Fund 1000-038

Reduced postage to \$500.

Prosecutor IV-D Budget without raises is \$118,656.

z. GENERAL FUND TOTAL WITHOUT RAISES \$6,756,401.

3. Other Funds

a. CEDIT – Fund 1112

Reduced Surveyor Corner Stones to \$30,000, asking him to take \$20,000 from Surveyor's unbudgeted Perpetuation Fund. Reduced 20% Grant Match for CR 350 N to \$14,200. Bituminous was reduced from \$200,000 to \$0. Line item 1112-02-04-4061 in the amount of \$150,000 was added to the budget for a new dump truck for the Highway.

CEDIT Budget total is \$380,594.

b. Election and Registration – Fund 1215

Must use Poll Books in the City Election to go to 3 Voting Centers in May of 2020. The state has stepped in to help update the machines. Assisting with the upgrade of Computer and supplies for \$30,400. Once we move from precincts, citizens can vote anywhere they want to vote. On election day, there will be 3 centers to vote – Petersburg, Otwell, and Winslow, and prior to election 2 satellite voting centers are also planned. This fund has \$321,970 in it now. We will not use it. Election board is paid quarterly. Budget reduced to \$3900.

Decision to leave the budget at \$115,250 without raises.

c. Cumulative Bridge – Fund 1135

Biggest difference is the Bridge Reinspection budget has gone from \$380,100 to \$0.

Cum Bridge Fund Budget without raises is \$274,486.

d. Cumulative Capital Development – Fund 1138

2019 budget decreased due to less payment due on the ambulance lease purchase (2nd payment of 3) being \$72,577.

Cumulative Capital Development Budget is \$185,359.

e. CEDA (County Drug Free Community) – Fund 1148

This fund has no tax levy. Budget will have to be revised in January when final award is announced.

CEDA budget is \$20,400 to be adjusted in 2020.

f. Health Office – Fund 1159

Environmental Health Specialist is now one position instead of two. The following reductions were made: Postage to \$700, Travel to \$2,500, Rebinding Records to \$700, Cellular Phone to \$600. Office Equipment to \$1000, and Vaccines to \$8,000.

Health Office Fund Total without Raises is \$202,855.

g. Health Maintenance – Fund 1168

This budget is not funded by tax levy.

Health Maintenance Budget is \$33,072 without raises.

h. Local Road and Street- Fund 1169

This amount determined by what DLGF said the amount is going to be in 2020 (\$278,544) and is divided by two (2) with half going to Bituminous and half to Rock.

Local Road and Street Budget is \$278,544.

i. EMS – Public Safety – Fund 1170

This fund will have to be supplemented. Probably by CEDIT. In 2019 it is probably going to be \$120,000 in deficit. Therefore, money will have to be transferred by resolution. With no raises and 27 pays, the presented budget will lack \$200,000 in revenue. Figure does not include fee changes approved August 20th by Commissioners.

EMS budget without raises is \$1,389,498.

j. Misdemeanant – Fund 1175

A maintenance contract is paid from this fund.

The budget was set at \$11,000.

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k. Local Emergency Planning – Fund 4914

As of August 31st the fund had \$47,000. The revenue is provided by the state. It is not a tax levy and is in place for emergencies.

LEP Budget is \$19,300 for 2020.

l. Statewide E911 – Fund 1222

Revenue is \$159,000. Postage was added at \$100. Instruction & Schooling was reduced to \$3,000. Travel Expense and Mileage reduced to \$1500 and Hardware & Software Maintenance reduced to \$5,000.

Statewide 911 Budget without raises is \$150,602.

m. Supplemental Adult Probation – Fund 2100

This fund is not a tax levy. It comes from user fees. On August 31st fund had \$210,000. 25% of Probation Officers is paid out of this fund now. Thought is to take 50% out of this fund for 2020. Can't do it immediately because it was not advertised that way. But we will have to set the Salary and Wage Ordinance at the 50% level and then do an additional appropriation in 2020. The General Fund Probation Office was cut to 50% of these salaries. This will be on the Wage and Salary Ordinance for 2020.

Supplemental Adult Probation Budget left at \$50,073 before raises.

n. Park and Recreation – Fund 1219

The following reductions were made: Office Supplies to \$1,500, Fuel to \$8,000, Chemicals for the lake to \$4,500, Aquatic Supplies to \$500, Recreation Study Plan to \$100, Telephone reduced to \$2,200, Winslow Park Improvements reduced to \$7,000, Spurgeon reduced to \$5,000, Otwell Community Center to \$7,500, Stendal Community Center to \$12,000, Petersburg Ball Park reduced to \$7,000 and Velpen Park as a newly funded park was left at \$1,500. The Park Board and Auditor's Office were directed to develop a report form for the parks and other similarly funded entities to use. Solid Waste Disposal reduced to \$5,000. The landscaping Maintenance had to be increased because of the tree limbs etc largely due to Ash trees. Building Repair & Maintenance was reduced to \$30,000.

The budget without raises is \$510,197.

o. Reassessment – Fund 1224

This department was mistakenly figured at 26 pays. Deputy line item increased to \$97,184. Group Health reduced to \$53,472. FICA increased to \$7,742 and PERF to \$11,335.

Machinery Equipment & Software reduced to \$0. Office. Fuel reduced to \$1,800.

Budget total without raises is \$252,944.

p. Pre-Trial Diversion – Fund 2501

The Prosecutor reduced the Office Manager position to \$3,000, and it was frozen. The deputy was increased to \$1492.00.

Pre-Trial Diversion budget without raises was set at \$50,316.

q. MVH – Fund 1176 (1173)

The Highway Department budget was reduced as follows: Cell phone to \$3,500, Road Signs to \$3,000, Overtime to \$20,000, Hardware and Tools to \$3,500, Rock to \$275,000, Bituminous to \$300,000, Machinery & Equipment to \$150,000 (2nd new Dump Truck), Fuel to \$130,000, and Blacktop Maintenance to \$50,000. This was a total of \$413,000 in

budget reductions.

Highway budget without raises is \$2,502,798.

r. Riverboat – Fund 1191

The fund is currently used for the Sheriff's Pension Fund.

The Riverboat budget is \$119,462.

s. LHMF Tobacco Settlement – Fund 1206

The fund has two line items. One Health Department Supplies at \$6,548 and the second is used for facility rent at \$7,572.

LHMF Tobacco Settlement budget is \$14,120.

4. Budget Session 4

The group reconvened and began the afternoon session by returning to the Prosecutor's Budget. See page 3 of minutes.

5. Wage and Salary Ordinance Determination

It was then discussed that the establishment of the county 911 was supposed to be expense neutral. By examining the two different budgets (jail and 911), it appears that there has actually been a growth of about \$72,000 that can't be attributed to 27 pays. It was discussed that the vehicle in 911 at \$4,200 is a new expense. Overtime is increased between the two. There is a \$10,000 increase in water and sewer; \$6,000 more in "Sallyport"; \$10,000 more in the health care contract; \$6,000 more in electric, and a couple of \$500 items were quickly identified as increased expenses. However, there were also decreases to consider.

The E911 and jail wage request will affect 17 employees. The \$2.00 raise for the departments plus PERF and FICA. The request between the two departments is \$89,223.

Much discussion followed. One major possibility included sending the budget back to the department heads to solicit their input as to where further cuts could be made. However, it looked as if serious attention had been given to making cuts.

One suggestion was made to give the jailers and dispatchers \$0.50 and the rest of the county \$0.25.

It was discussed that a \$.50 raise for Jailers and Dispatchers (17 employees) would be \$22,306, and a 1% raise for the rest of the General Fund would be \$52,000.

Travis Troutman motioned to raise the E911 Operators and Jailers by \$.50 for all tiers at a cost of \$22,306 and to be exempt from any other county raise. The motion was seconded by Todd Meadors. Motion carried 7 – 0. This is from a 3 to a 3.3% raise for these 17 employees.

Max Elliott motioned to give a 1% across the board raise to all county employees and Solid Waste District employees except for the EMA Director, e911 dispatchers and jailers. Todd Meadors seconded the motion. Motion carried 7 – 0.

Dennis Bishop made a motion to approve the revised 2020 budget to maintain the tax levies as reflected on Form IV B. Motion seconded by Randy Harris. Motion carried 7 – 0.

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6. Adjournment

Jon Craig seconded by Todd Meadors motioned to adjourn. Motion passed
7 – 0.

Nay

Aye

Greg K Walker
Jon Craig
Todd Meadors
Dennis B...
Randy Harris

Attest:

Judith Gumbel
Judith Gumbel, Auditor

10/8/19

Date