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## *Pike County Park and Recreation Board*

### *Meeting Minutes – August 14, 2019*

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**Attendance:** Jan Hollis, Park Board Chairman, Brandon Schultheis, Park Superintendent, Melinda Vieck, Administrative Secretary, John Mangin, Assistant Superintendent, Dona Poehlein, Carrie J Dillon, Dwayne Sanders, Rick Weisman, Kyle Adams

**Absent:**

**Others Present:** Michelle Sanders, Bob Brown, Dave Henson, Cheri Taylor, Mike Higdon

#### **1. Minutes of July Meeting**

Review of July Meeting Minutes

Motion to Approve as Written: Dwayne Sanders

Second: Rick Weisman

Motion Passed:

#### **2. Transfer of Funds- July Receipts Report**

Transfer of Funds for July Receipts: \$ 31,388.20

Motion to Approve: Rick Weisman

Second: Carrie Dillon

Motion Passed

#### **3. Claims and Claims Report for July**

Claims paid in July: \$ 43,721.748

Motion to Approve: Dwayne Sanders

Second: Carrie Dillon

Motion Passed

#### **4. Account Balances**

Account and Budget Balances: Budget Balances for all accounts after July Expenses and Receipts

Ending Balance for July: \$ 475,918.29

### **5. Completion Schedule for New Shelter House**

Wagler and Sons Construction has set a walk through goal as September 26<sup>th</sup>, 2019.

The entire project schedule has been included in the minutes.

Due to the construction of the new shelter house, the cross country finish line will be farther down the hill from the original finish line.

Dave Henson: News on the new campground sites on Dogwood Lane: Per the State Health Department :

1) The two sanitary lines running thru the camp sites are at 500 to 700 feet deep. The maximum length per the state should be at 400 ft. As a result, we will need to put in 2 manholes to be in compliance.

2) The wrong water lines were installed per the specs from the State Health Dept. We will need to perform a pressure test first to come up with a plan to get in compliance. The water lines may need to be changed and / or replaced. At this time, they are at 60 psi before the drop off.

3) The electrical panels and meters must be in site view when backing campers onto the camp site. These should be located at least 5-7 feet from the gravel area and 15 feet from the back of the site.

4) In respect to the water hydrants, the PVC pipe that is above the ground is not supposed to be in the sun. The question remains, are the existing hydrants approved??

\* Since these are rented as seasonal sites, and gravel was added after the electrical panels were installed making the lots larger, do these changes need to be made? Note: Backing in and out would not be occurring on a daily basis.

### **6. Cheri Taylor- Region 15- Begin Work on 5 Year Plan**

Cheri Taylor with Indiana Region 15 attended to discuss the 2020- 2024 master plan for the park.

Some of the information she was asking for in order to gain better insight for the Park was:

A list of board members with their information. This was provided to her at the meeting

She would like a copy of the 2017, 2018, 2019 budgets. The secretary will gather this information for her.

What are our major sources of income for the park. The secretary will gather this information for her.

What are our 5 year goals?

Surveys will be sent out to the public for ideas.

The first draft of the plan will be due to the DNR by January 15<sup>th</sup>, 2020.

Prior to January 15<sup>th</sup>, it is planned to hold a public meeting to present what information has been gathered thus far.

The final plan will need to be completed by April 15<sup>th</sup>, 2020.

The Board and the park staff will continue the discussion. Some ideas that were given at the meeting were: ( see attached addendum)

### **7. Park Superintendent Report**

Brandon Schultheis, Park Superintendent reported two incidents that occurred at the park over the past few weeks.

\*Ethan Gorby, Maintenance Level 1 employee : Got his finger caught in the log splitter. He was working along side Kenny Beasley and Brandon Schultheis . He ended up having surgery to repair his finger and got his stitches taken out today. He is expected to make a full recovery with no restrictions. Ethan was back to work before work comp would have kicked in so nothing was paid out from that aspect. This issue was reported and paperwork filed through the County Commissioner office.

\* There was a rescue at beach on August 3<sup>rd</sup>. We are not clear if it was a drowning situation or a medical / seizure type issue.

Natalie Bohnert was head life guard on duty and managed the situation extremely well. The party involved is reported to be ok.

- Electrical at shower house on Sycamore. There is still electrical current coming in and shocking people. Win Energy has once again checked the electric box in the shower house and stated it has 3 wires instead of 4. Regulation states there should be 4. We have 2 options: 1) Isolate the neutral from the existing box and add a 4<sup>th</sup> wire in. Estimated cost around \$500. 2) Replace box and add 4<sup>th</sup> wire. Estimated cost \$800-1000. Also, copper lines that run the shower needs to be separated by plastic.

Motion to go with Option 2 by replacing box

Carrie Dillon

Second : Dwyane Sanders

Motion Passed.

- \* Water in lake hasn't needed to be treated thus far. This leaves \$5000 in account #2047 for lake chemicals. Brandon proposes we keep \$1000 in the account to treat lake if needed, and transfer \$4000 into the landscape and maintenance account to be used to cut more trees .

Motion to Approve: Rick Weisman

Second: Kyle Adams

Motion Passed

### **8. Assistant Park Superintendent Report**

\* nothing to report

### **9. Correspondence**

### **10. Other Business**

### **11. Close Meeting**

Meeting adjourned: 8:30

Approved: Rick Weisman

Second: Dwayne Sanders

Minutes by: Melinda S Vieck, Administrative Secretary

Approved: Date: \_\_\_\_\_

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