
Pike County Park and Recreation Board

Meeting Minutes – April 3rd, 2019

Attendance: Jan Hollis, Chairman, Brandon Schultheis, Superintendent, John Mangin, Assistant Superintendent, Mindy Vieck, Administrative Secretary, Dwayne Sanders, Rick Weisman, Carrie Jean Dillon, Kyle Adams

Absent: Dona Poehlein

Others Present: Dave Henson, Architect, Bob Brown, Camper, JR McCracken, Camper

Index:21

1. Minutes of March Meeting

Review of March Meeting Minutes

Motion to Approve as Written: Dwayne Sanders

Second: Rick Weisman

Motion Passed:

2. Transfer of Funds- March Receipts Report

Transfer of Funds for March Receipts: \$ 28,582.50

Motion to Approve: Carrie Dillon

Second: Rick Weisman

Motion Passed

3. Claims and Claims Report for March

Claims paid in March: \$ 21,226.53

Motion to Approve: Rick Weisman

Second: Carrie Dillon

Motion Passed

4. Account Balances

Account and Budget Balances: Budget Balances for all accounts after March Expenses and Receipts

Ending Balance for March: \$ 408,737.58

5. Dave Henson / Proposal for New Shelter House

The proposal for shelter house#1 was discussed and a decision was reached. The RFPQ committee made a recommendation to the Park Board to accept the proposal received from GM Development Companies LLC as the developer for the Project. The Park Board, on a vote of 5 in favor and 0 against was made. One member was absent but she stated that she was also in favor of the Project. Chairman Hollis turned in an additional appropriation for \$233,000.00 to complete the project. This amount included an upgrade of \$13,500.00 for stainless fixtures.

This project was advertised on March 20th and March 27th, 2019. This vote was approved on the condition that the County Council will approve allowing us to spend this amount of money from our 2019 funds.

With a discussion by the Board Members, some believe that we should still consider looking into a pre-fab type of shower house along with a traditional type of building. This needs to be cleared up prior to proceeding with the Shower House Project. The Board also gave Chairman Hollis the approval to sign the Contract for the Shelter House Project once it is completed.

Motion to Approve: Dwayne Sanders

Second: Rick Weisman

Motion Passed

6. List of 2019 Free Annual Passes to Prides Creek Park

A list of free car passes to the park were presented for review. A list is being kept in the office for continuing years.

Approved: Rick Weisman

Second: Kyle Adams

Motion Passed

7. Information on Additional Payment to the County from 2018

An additional amount of \$ 6,643.92 was discovered unpaid to the auditor office in 2108 after an internal audit by Mindy Vieck, administrative secretary. Funds were still in the checking account and not paid to the auditor which showed that no monies were missing, just paperwork error due to lack of secretary for several months at the park to oversee weekly and monthly balances were correct. All books are now in balance for the 2019 year.

8. Park Superintendent Report

*Sewer Pump with the grinder should be in any day

Lemoine Woods submitted a proposal for installing a new circuit board for the replacement pump since the existing one is corroded. This needs to be part of the project.

*Foster tree service has been in cutting and trimming and cleaning up trees

*The seedlings are in. Once weather permits, we can start planting

*Atkinson started the boring around the park for the electric junction boxes being put in by Win Energy.

The work should be completed in about another week or so weather permitting.

*Mike Western and Rex Gress have been working on new water lines and valves in preparation for the new shelter house.

*The Park opened Saturday, March 30th. Campers seemed pleased at the park improvements with the tree cutting and the gravel that has been put down.

* Need to follow up with Clint Madison on getting the beach house painted.

9. Assistant Park Superintendent Report

*opening day was a success! Approximately 11 monthly campers have moved in.

10. Correspondence

No additional correspondence.

11. Other Business

\$233,000 additional appropriation turned in to auditor for total cost of new shelter/ shower house, will be presented at county council meeting on next Tuesday

Meeting adjourned: 8:17PM

Approved: Rick Weisman

Second: Dwayne Sanders

Minutes by: Melinda S Vieck, Administrative Secretary

Approved: Date: _____

