

PIKE COUNTY COUNCIL REGULAR MEETING

MINUTES PIKE COUNTY COUNCIL MEETING February 13, 2024

County Council Members: Jon Craig, Greg Willis, Dennis Bishop, Max Elliott, Randy Harris, Todd Meadors, Travis Troutman

CALL MEETING TO ORDER

Pike County Council President Jon Craig called the meeting to order. All council members were present in addition to County Auditor Judith Gumbel. Also, in attendance were County Administrator Kristi Dischinger, Auditor's Chief Deputy Audra Warner, County Highway Superintendent Joshua Byrd, EMS Director Chris Young, Assistant E-911 Director Brittany Staake, Dubois County Council Member Daryl Schmitt, Pike County Sheriff Jason McKinney, Jail Commander Brian Maxwell, Coroner Ray Brooks, Jail Matron Ashley Gideon, and Chief Deputy Dallas Killian.

APPROVAL OF MINUTES – January 9, 2024

President Craig asked if there were any questions regarding the minutes. Hearing none, he called for a motion. Councilman Max Elliott seconded by Councilman Dennis Bishop motioned to approve the minutes. Motion passed 7 – 0.

OLD BUSINESS

Sheriff's Dept. Public Safety Fund 4200 - Ordinance 2024-01

President Craig stated that Sheriff McKinney and staff had developed a list of items in the Sheriff's budget that the department would like to be placed in the new Sheriff's Public Safety Fund. However, President Craig felt that more time was needed before discussing the items. He requested a motion from the Council to table this discussion until the March meeting of the Council.

Councilman Bishop seconded by Councilman Willis motioned to table the new Sheriff's Public Safety LIT budget discussion until the March meeting of the Council. Motion passed 7 – 0.

Action on Ordinance 2024-01 was taken after the AFG Grant discussion. President Craig explained that the ordinance formalizes the Council's decision to establish the Sheriff's Public Safety Fund as Pike County Home Ruled Fund 4200. The LIT Public Safety Funds will be evenly disbursed between EMS Fund 1170 and the Sheriff's Public Safety Funds. This is being done to provide ease in tracking the use of the funds between the departments. President Craig called for a motion to approve Ordinance 2024-01 establishing the Sheriff's Department Public Safety Fund 4200.

Councilman Greg Willis seconded by Councilman Bishop motioned to approve Ordinance 2024-01. Motion passed 7 – 0.

NEW BUSINESS

Review of CUM Funds – CUM Cap Development Reestablishment & CUM Bridge Discussion

President Craig reiterated that during the 2023 budget meetings for the 2024 Budget it was decided that Pike County's Cum Funds had not been re-established for a long time and that it was definitely time to review them. Auditor Gumbel was directed to research the cumulative funds. Auditor Gumbel stated that she had searched through the ordinances and resolutions and could find no record of this being addressed. She said that she had spoken with the County's DLGF Representative Robert Norris who stated that he had no knowledge of a reestablishment, but that if it had been done, he believed that it was prior to his employment with the state which had started in 200_. Representative Norris reminded Ms. Gumbel that the Cumulative Bridge Fund monies were actually pulled from the authorized tax levy. The action would just designate that funds would be reserved for Cum Bridge. However, the County receives a credit for monies designated for the Cumulative Capital Development Fund. Therefore, an increase of the Cum Cap Development fund rate would not reduce the County's authorized tax levy. Therefore, her recommendation was that the Council consider reestablishment of the Cumulative Capital Development rate. The County's current Cum Cap Development rate is \$ 0.0148 per \$100 of assessed valuation. The cap is \$0.0333 per \$100 of assessed valuation. Currently after the rate is established it is adjusted by the state per the annual assessed values. That is why it needs to be reestablished at various times. It is certain this has been the rate during the previous auditor Ron Wilson's eight years in office and for the five years that Ms. Gumbel has been auditor.

Council President Craig called for a motion authorizing Auditor Gumbel to advertise that the Pike County Council will hold a hearing for consideration of the reestablishment of the Cum Cap Development Fund rate at \$0.0333 per \$100 on March 12, 2024.

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Councilman Willis seconded by Councilman Bishop motioned to authorize Auditor Gumbel to advertise the hearing to take place on March 12, 2024. Motion passed 7 – 0.

Highway Equipment Funding

Highway Superintendent Josh Byrd stated that he had completed the requested inventory for the Council. The list has the ages of the equipment, miles/hrs driven etc. Mr. Byrd shared that since the Council meeting the Commissioners had met. They approved the purchase of two dump trucks at \$193,500. However, Sternberg International has now called back and they cannot get the trucks. The motors desired to go in the trucks were not available. What is available is an HV507 which is a 9 liter. \$161,043.09. This does not have a sand bed. The trucks approved by the Commissioners that had the sand bed had a price of \$193,000. The Sternberg International quote included a sand spreader at \$23,000 and a snowplow for \$15,000. (At this time Highway is not interested in the snowplow. But a hitch plate, Penal rings, D rings, and a 7-way plug would be needed which would bring the truck cost to \$162,793.00. The truck could not be delivered until March of 2025. This would require a commitment. The Mack quote for a truck is \$201,177.

Mr. Byrd has also located a 2019 VOLVO – triaxle, 293,000 miles. This would have to be bid. \$166,900. If the County makes a commitment on the new International, it would be a plow truck. The tri-axle would be used to haul rock, asphalt. It would not be used for spreading sand or plowing. The tri-axle would replace the 2000 Sterling. The International would replace the white International.

President Craig asked if Mr. Byrd was looking for a commitment from the Council for the VOLVO if the bid came in right and a commitment for the new international in 2025. The new international would not have to be bid. It is from Source Well.

Councilman Travis Troutman motioned to authorize moving forward to support the bidding process for a used tri-axle and to support the order of a new tandem available in 2025 (\$162,793.09). Councilman Elliott seconded the motion. Motion passed 7 – 0.

Superintendent Byrd stated that with the money that would be saved by the purchase of these two trucks at a cheaper price than what the Commissioners had approved, he would like to purchase a service truck. Current truck is a 2001 and is on its third motor and second transmission. The grader, a 1997, has 18,000 hours on it, and he is afraid that the motor is out on it. The Challenger Cat tractor is setting on 8000 hours. The brush cutter head is having some problems. \$299,570.12 for a new grader. A 2020 with three thousand hours is \$238,223. Both of these prices include a \$19,000 trade in on the old one. Normally with a grader you want to trade between 12,000 and 15,000 hours.

Public Safety LIT – Additional Appropriation for Fire Districts

President Craig stated that the fire districts were going to have to request additional appropriations in order to spend the monies generated by the new 2024 LIT monies for the County's Fire Districts. Jefferson Marion and Patoka Township Fire Districts have binding budgets approved by the County Council. Jefferson Marion Fire Chief Chris Young stated that both districts planned to bring requests for an additional appropriation before the Council in April. The districts prefer to make one payment to the departments and then to replace those monies in their budgets with the monthly distributions as received from the state.

Sheriff's Resolution 2024-03 Authorizing and Permitting Disbursements from the Pike County Sheriff's Commissary Fund as Allowed by IC 36-8-10-21

Sheriff's Resolution 2024-04 Regarding Jail Commissary Fund; Disposition of Money from Commissary Sales; Reconciliation of Receipts IC 36-8-10-21

The above resolutions concern the operation of the Pike County Jail Commissary which is a service provided to the inmates of the Pike County Jail making items available for purchase by inmates. Basically, the first one allows the Sheriff to operate the commissary and to utilize the profits for purchase of items and services needed by the jail per IC Code and the second one dictates how the monies will be reconciled and reported to the Council and State. President Craig stated that he would take a motion on both of the resolutions.

Councilman Elliott seconded by Councilman Troutman motioned to approve both resolutions. Motion passed 7 – 0.

Conflict of Interest – Jon Craig

President Craig called the Council's attention to his Conflict of Interest Statement in their meeting packet. He is filing the statement per IC 35-44.1-1-4 as an employee of Midwestern Engineers, Inc. – a civil engineering and consulting firm. The firm provides professional services for local government public utilities, and the private sector, including entities in Pike County. On occasion, the County Council may be asked to appropriate funding for infrastructure projects where the firm is engaged as an engineering or

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consulting partner. His financial interest is limited to regular compensation and fringe benefits from the firm. No project-based bonuses or commissions are paid by the firm.

The statement is dated 2--7-2024 and will be submitted to the Indiana State Board of Accounts. The submission is filed as an acknowledgement. President Craig called for a motion to acknowledge that the Council received it and that it will be uploaded to Gateway.

Councilman Willis seconded by Councilman Bishop motioned to accept the statement and to upload it to Gateway. Motion passed 6 – 0 with President Craig abstaining.

Confirmation of AFG Grant - \$47,428.57 – Authorization of Additional Appropriation Requests- Fund 8465 and Fund 8101.

EMS Director Chris Young explained that the past EMA/E-911 Director, Ryan Benner had applied for this AFG Grant (Assistant to Firefighter’s Grant through FEMA) for radios for EMS which has been approved. There was a miscommunication and the additional appropriation advertisement was not filed. However, the monies were requested from FEMA. The monies hit the bank on the 7th. The stipulation on the grant is that the monies have to be back out of the account to the vendor within 30 days. He asked for a verbal approval to pay the bill. The actual total for the grant was \$49,990.26 with the other part of the grant coming from the transfers in 1170 completed earlier. The appropriation will be addressed in March. The money is here. His request was for approval to go ahead with the acquisition of the radios pending retroactive action of the Council’s approval of the additional appropriation at the March meeting. President Craig called for a motion.

Councilman Willis seconded by Councilman Bishop motioned to authorize Director Young to proceed. Motion passed 7 – 0.

REMAINING 2023 ENCUMBRANCES

Amount	Direction	Funds and Accounts	Invoice Information
\$419.00	From & TO	1000-30550-0002 Auditor	Hoosier Business Machines Pin-Point Scanner
\$781.00	From & TO	1000-30550-0002 Auditor	Eck Mundy - Monitors
\$300.00	From & TO	1000-30230-0002 Auditor	LOW – TCC
\$1,359.45	From & TO	1000-30520-0232 Court	Word Systems Inc
\$669.03	From & TO	1000-30940-0232 Court	Jay C Juror meal 12-18-23
\$1,096.71	From & TO	1000-40440-0232 Court	Matthew Bender 11-27-23
\$8,450.00	From & TO	1112-20240-0006 Surveyor	Kissell – 10-5-23
\$4,850.00	From & TO	1202-30012-0000 Surveyor	Kissell - 10-5-23
\$9,526.59	From & TO	1000-30230-0068 Commiss.	SHI 8-16-23 QUOTE
\$2,500.00	From & TO	1000-30230-0068 Commiss	Midwest Appraisal 1-3-24
\$2,500.00	From & TO	1000-30230-0068 Commiss	Morrow Real Estate
\$100.00	From & TO	1000-30320-0068 Commiss	German American Ins
\$14,689.00	From & TO	1000-30520-0068 Commiss	LOW 1-11-2024
\$12,400.00	From & TO	1000-30520-0068 Commiss	LOW 1-11-2024
\$1,733.00	From & TO	1000-30810-0068 Commiss	AIC 1-10-24
\$800.00	From & TO	1170-10402-0000 EMS	Siegels Uniforms 12-8-23
\$259.20	From & TO	1170-10402-0000 EMS	Impressions 12-27-2023
\$199.99	From & TO	1170-20200-0000 EMS	VISA Staples 12-19-23
\$163.49	From & TO	1170-20200-0000 EMS	VISA Staples 12-15-23
\$1,230.39	From & TO	1170-20300-0000 EMS	Bowman E&M 12-6-23
\$2,700.52	From & TO	1170-20340-0000 EMS	Synenergy 12-17-23
\$1,951.29	From & TO	1170-20350-0000 EMS	VISA Cardio Partners 12-15-23
\$7.88	From & TO	1170-20420-0000 EMS	VISA Walmart 12-8-23
\$62.88	From & TO	1170-20420-0000 EMS	VISA Home Depot 11-29-2023
\$135.00	From & TO	1170-20420-0000 EMS	Jay Kem 12-12-23
\$131.96	From & TO	1170-30120-0000 EMS	VISA US Post Office 12-19-23
\$765.00	From & TO	1170-30230-0000 EMS	VISA TEK COL Visa 11-30-23
\$1,957.91	From & TO	1170-30230-0000 EMS	Handtevy 12-15-23
\$305.71	From & TO	1170-31680-0000 EMS	VISA – Grainger 12-15-23
\$1,790.02	From & TO	1170-40601-0000 EMS	Eck Mundy 12-20-23 Inv 1042544
\$2,699.88	From & TO	1170-40630-0000 EMS	VISA Mattress Firm 12-19-23

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\$252.12	From & TO	1170-40630-0000 EMS	VISA Amazon 12-15-23
\$219,887.01	From & TO	1170-40650-0000 EMS	ARV – Remount 10-3-2023
\$4,546.52	From & TO	8101-50000-0000 EMS	VEI Communications 40644 12-19-23
\$37,516.00	From & TO	1112-40651-0000 Commiss	Eck Mundy – Quote 3-27-22 Cyber Insurance
\$488,287.90	From & TO	1112-40690-0000 Commiss	Wolfe/Schroeder
\$188,692.00	From & TO	1112-40700-0000 Commiss	City of Petersburg
\$44,567.43	From & TO	1112-41000-0161 Courthouse	Messmer Mechanical
\$117.00	From & TO	1219-30270-0000 Park & Rec	General Rental 12-13-23
\$290.00	From & TO	1219-20351-0000	Leinenbach Tire 11-30-23 24628
\$120.00	From & TO	1219-20351-0000	Leinenbach Tire 11-13-23 21272
\$6399.43	From & TO	1219-30270-0000	Bradford Supply 12-21-23 2582721
\$666.00	From & TO	1219-30270-0000	Bradford Supply 12-8-23 2479059
\$6208.86	From & TO	1219-30270-0000	Jones & Sons 427978,427982,427983, 427090,427979,427986,427985, 427984, 427725, 427726, 427727, 427728, 427729, 427730,
\$9,911.24	From & TO	1219-30270-0000	Home Depot 11-20-23 8974930
\$245.88	From & TO	1219-30270-0000	Home Depot 11-28-23 12792
\$785.49	From & TO	1219-30270-0000	Cave Quarries 12-16-23 196812
\$2000.00	From & TO	1219-30270-0000	D & K Elgin Sewer Project 12-21-23
\$25,000.00	From & TO	1219-30270-0000	Western Excavating Sewer Project 8-29-23
\$1,757.57	From & TO	1219-30270-0000	Jones & Sons 12-20-23 Sewer Project
\$15,000.00	From & TO	1219-30270-0000	Cave Quarries 12-29-23 122923
\$4,110.00	From & TO	1219-30611-0000	Hopf Outdoor 12-18-22 02- 286446
\$5,042.25	From & TO	1219-30660-0000	Straeffer Pump 12-20-23 Pump
\$400.00	From & TO	1219-30800-0000	Lamey Family Farm 12-13-23 1004
\$2,186.75	From & TO	1219-31680-0000	Straeffer Pump 12-20-23 Pump
\$19,323.00	From & TO	1219-35000-0000	Cornerstone Eng 12-22-22
\$7,000.00	From & TO	1219-30570-0000	Onyett Spec 12-27-23 2413
\$40,641.00	From & TO	1222-40623-0000	Nelson Contract 11/10/23
\$43,361.00	From & TO	1173-20502-0531	Cave Quarries 11/18/23
These are encumbrances as requested by the Department Heads and Elected Officials for items approved for purchase in the 2023 budget, but not yet invoiced and paid for.			

Auditor Gumbel shared with the Council that due to establishing the new security measures for the email system, several of the encumbrances as listed above had landed in her spam.

Councilman Willis asked if the Auditor had any specifics for the \$9,900 to Home Depot. She stated that it was related to the sewer project.

President Craig asked if there was a motion to approve the encumbrances. Councilman Bishop seconded by Councilman Randy Harris motioned to approve the encumbrances. Motion passed 7 – 0.

ADDITIONAL APPROPRIATIONS & RESOLUTIONS

- a. **Sheriff Requests Additional Appropriation From Either General Fund 1000 Or CREDIT Fund 1112.**

Amount	Fund/Account	Balance Prior to Action
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\$67,000.00	From	Fund 1000 – General OR Fund 1112 - CEDIT	\$7,098,469.64 \$5,444,829.40
	To	1000-40610-0380 OR 1112-40610-0380	None not earmarked \$0.00
This request is the balance that will be needed for the jail cameras that were approved for purchase in the 2024 budget. First estimate was approved in Cum Cap Development Fund 1138 at \$150,000. The estimate was short by an additional \$67,000 from the only responsive bid.			

Jail Commander Brian Maxwell explained that the original jail equipment was Stanley and the installation had to integrate cameras with doors opening etc. It is a complicated system. The initial agreement stated that any future purchases for replacements or additions would have to be installed per Stanley specifications. Therefore, the RFP for bids for the cameras stated that this cost and requirement would have to be identified and quoted by the bidders. Although three bids were received, only one company, Securitas, addressed this requirement. Their bid was \$216,621.02 and since they made the only responsive bid the Commissioners awarded the contract to them.

The Sheriff had requested a grant to meet the difference between the original \$150,000 and the \$216,621, but the grant was not awarded. The Sheriff requested the additional cost from either General Fund or CEDIT. President Craig recommended that the Additional Appropriation be approved from General Fund. He called for a motion.

Councilman Elliott seconded by Councilman Troutman motioned to approve the Additional Appropriation of \$67,000 from General Fund 1000. Motion passed 7 – 0.

b. Sheriff Requests Additional Appropriation From Fund 4103.

Amount		Funds & Accounts	Balance Prior to Action
\$2,000	From	Fund 4103, Donations To and From CEDA	\$2,504.08
\$870 spent Without appropriation	To	4103-30351-0000, DARE	None not earmarked \$0.00
Request is necessary for purchase of the materials for the D.A.R.E. classes to be taught in Pike County schools.			

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fication was made that this is not the regularly budgeted CEDA fund which is Fund 1148. The request is made to the CEDA Advisory Board.

Councilman Todd Meadors seconded by Councilman Dennis Bishop motioned to approve the Additional Appropriation. Motion passed 7 – 0.

TRANSFER REQUESTS

a. EMS Requests Transfer in Fund 1170, EMS Public Safety

Amount		Funds & Accounts	Balance Prior to Action
\$5,500.00	From	1170-10320-0000 Paramedic	\$881,605.05
	To	1170-30790-0000 Hospital Contract	\$2,000.00
The transfer is necessary to enter into contract with new EMS Medical Director.			

EMS Director Chris Young explained that the supervising doctor for the Pike County EMS has been provided through a contract With Jasper Memorial Hospital. He has notified the hospital of his impending resignation. Pike County's portion of his contract was \$2,000. The new doctor will cost more.

Councilman Elliott seconded by Councilman Harris motioned to approve the transfer. Motion passed 7-0.

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allowed to be on the board he needs a letter stating that he can't be on the board. He said he is looking for suggestions or help on this matter. He asked when they met. He was told that the Executives met every other month and the full board on alternating months. President Craig stated that it would have to be found out if the SWCD's dues were paid and if they were a member in good standing. Once that is determined the SWCD would appoint their member and then the Economic Development Board would decide on their acceptance of the nomination.

Commissioner Mark Flint reported that County Road 300, the County's federal project. It has been delayed again. The contract letting will be hopefully in March of 2025. There are some engineering issues etc that have to be worked out.

Sheriff McKinney said that he was approved last year for a full-time maintenance position. They were approved for the position. Along with the position it was asked that the position be paid at the same rate as the Courthouse Custodian. That rate is now \$19.30. This did not make the minutes. This will take an amendment to the Wage and Salary Ordinance. President Craig asked that the adjustment be placed on the agenda for the next meeting of the Council.

President Craig stated that this meeting will be followed by an Executive Session. He asked everyone to expedite what had to be done so that the next meeting could be started as soon as possible.

NEXT REGULAR MEETING - Tuesday, March 12, 2024 at 8:30 a.m.

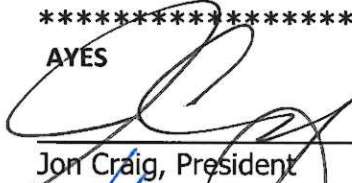
ALL COUNCIL MEMBERS REQUESTED TO REMAIN UNTIL ALL PAPERWORK IS SIGNED.

ADJOURNMENT

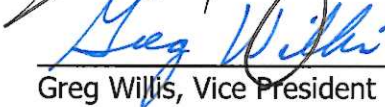
President Craig adjourned the meeting.

AYES

NAYS


Jon Craig, President

Jon Craig, President


Greg Willis, Vice President

Greg Willis, Vice President


Dennis Bishop

Dennis Bishop


Max Elliott

Max Elliott


Randy Harris

Randy Harris

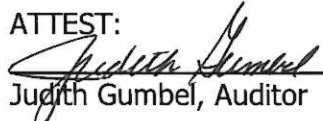

Todd Meadors

Todd Meadors


Travis Troutman

Travis Troutman

ATTEST:


Judith Gumbel, Auditor

3-12-24
Date