

**PIKE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 17, 2025 @ 8:30 am**

**Mark Flint
Jeff Nelson
Ryan Coleman**

1. CALL MEETING TO ORDER

The meeting was called to order by BOC President Mark Flint. All Commissioners were present in addition to Pike County Attorney Val Fleig, County Auditor Judith Gumbel, and County Administrator Kristi Dischinger. Others present included EMS Director Chris Young, Executive Director of Pike County Chamber of Commerce Jill Hyneman, Chief Deputy Auditor Audra Warner, Pike County Sheriff Jason McKinney, Chief Deputy Dallas Killian, Bradon Downing with BFS, Health Office Manager Natalie Byrd, Highway Superintendent Josh Byrd, CEO of Pike County Economic Development Ashley Willis, and Press-Dispatch Editor Sherri Sebella.

2. APPROVAL OF MEETING MINUTES NOVEMBER 6, 2025 (November 3, 2025)

President Flint asked if there were any additions or corrections to the November 3, 2025 minutes. Commissioner Ryan Coleman seconded by Commissioner Jeff Nelson motioned to approve the minutes. Motion carried 3 – 0.

3. APPROVAL OF CLAIMS FOR NOVEMBER 20, 2025

President Flint asked if there were any questions regarding the 11-20-25 claims. Commissioner Nelson seconded by Commissioner Coleman motioned to approve. Motion carried 3 – 0.

4. OLD BUSINESS

a. RFP Proposal Acceptance - Tabled

b. 2026 Bids Materials and Supplies Acceptance

Highway Superintendent Josh Byrd explained that it is the policy that the County accept the lowest qualified bid as determined by cost of material as well as cost of getting the product to the job site. It was also discussed that the materials had to be available when needed. Commissioner Flint seconded by Commissioner Coleman motioned that the County accept the lowest bid on all materials and supplies as well as dependent upon delivery cost to site. Motion stated that materials and supplies may be purchased from the next lowest bidder if the primary bidder cannot perform. Motion passed unanimously.

Note that Summary of bidders with the lowest bidder noted is attached.

c. Emergency Health Preparedness Grant

Health Office Manager Natalie Byrd explained that originally the Health Department and the Health Board were recommending that the duties of the Bio-terrorism Coordinator be absorbed by herself and the Environmental Health Specialist, Amanda Howald. This would allow the \$20,000 grant to be used to purchase equipment. She said that the state director of the program was okay with this plan. She stated that she, County Administrator Dischinger, Auditor Gumbel, and County Attorney Val Fleig (by phone) met. Auditor Gumbel pointed out that on page thirteen under Grant Requirement 5 it says that there will be employed at a minimum a part-time employee (20 hours/week) Preparedness Coordinator. Attorney Fleig asked if the time spent coordinating would have to be certified? He also asked if Ms Byrd and/or Ms Howald had 20 hrs. per week to work on this project. That answer was "no". Ms. Byrd was directed to learn

more about the requirements.

d. Health Department Fee Schedule

Ms. Byrd explained that the Pike County fees have been the same for years. She explained that the Mobile Food and Non-Motorized Mobile permits are set by Indiana and will be \$100 in 2026. Annual RFE and Bed & Breakfast will be \$75 in 2026 and \$100 in 2027. After July 1st new permits only will be \$50. After January 10th a late fee up to \$300 will be charged. Seasonal Permit will be \$50 in 2026 and 2027. Temporary Events permit cost is \$20/day and \$40/event.

Septic Permits:

Holding tank permit cost is unchanged at \$25/year

Application Fee will be \$50 in 2026.

Septic Permit is unchanged at \$50.

Commissioners were undecided regarding the Septic Application Fee. This is a new charge. One thought was to charge the fee, but if the resident completed the process and built a septic system, deduct the application fee from the septic permit cost. Commissioner Nelson said that he just didn't understand the need to charge our citizens. He asked what was wrong with being the cheapest. It was established that the Board of Health had approved these fees and it was mentioned that the fees have been unchanged for years. After much discussion, Commissioner Coleman motioned to accept the Fees as presented and Commissioner Flint seconded the motion. Motion passed 2 – 1 with Commissioner Nelson voting nay.

e. Ordinance Number Adjustment 2025-16A, Road Name Change

County Administrator Kristi Dischinger explained that she had not realized that the Council had advertised the InnKeeper's Tax Ordinance as 2025-16. Therefore, she asked to amend the Ordinance for the Road Name Change to 2025-16A. Commissioner Flint asked if there was a motion to approve this change.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the change. Motion carried 3 – 0.

f. Creation of Commission for Innkeepers Tax, Ordinance 2025-20

Executive Director of the Pike County Chamber of Commerce, Jill Hyneman stated that the County Council had approved the InnKeeper's Tax Ordinance at their November 12th meeting. The tax will begin in March. She explained that the next step in the process is for the Commissioners to create a Commission for Innkeepers Tax. President Flint asked when this had to be done, and Ms. Hyneman replied that it needs to be done now if the tax goes in place in March. She explained that once the Commission is created. Appointments can be made in January. This will form the 2026 Board. Taxes will be collected starting in March, and the Commission will plan what will be done starting in 2027. The group's responsibility will be to determine what this Commission is going to look like and how it is going to function. The Commission would then begin its work in 2027.

Ms. Hyneman reported that the group had secured sponsorship for the development of the Strategic Plan for Tourism.

President Flint asked Ms. Hyneman if today she was asking for the Commissioner's to approve the creation of the Commission for the InnKeeper's Tax. She said that was her goal. Commissioner Nelson asked if there was a defined structure for the Commission. Ms. Hyneman stated that it was a five-member board. One member will be designated by the Mayor of Petersburg and four additional members appointed by the Commissioners. The five-member

board must have one member representing the Pike County Chamber of Commerce, one member representing the Pike County Economic Development Corporation and three members from the lodging industry or tourism-related business sector such as a hotel, motel, cabins, short-term rental, inn, food and beverage, campground, attractions, outdoor recreation, festivals or local venues. The powers of the Commission are set out by I.C. 6-9-18-6.

The Purpose of the Pike County Tourism Commission shall be to promote and develop the tourism industry within Pike County, Indiana. President Flint asked if there were further questions. Hearing none he called for a motion to establish the Tourism Commission.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the Commission. Motion carried 3 – 0.

g. Interlocal Agreement-Paving Spurgeon

The agreement received did not address the provision of equipment or labor. Commissioners requested that this be corrected by the next Commissioner meeting on December 1, 2025.

5. NEW BUSINESS

a. EMS Transfers

EMS Director Young requested a \$1,876.00 transfer from 1138-40631-0161 to

\$1414, 1138-40500-0301, Computer Technology
\$330, 1138-30230-0301, Professional Services
\$132, 1138=40750-0301, Technology Infrastructure

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the transfer. The motion carried 3 – 0.

b. Highway Additional-Rock

Highway requested an additional appropriation in Fund 1176 in the amount of \$100,000 for 1176-20502-0000, Rock. Commissioner Nelson seconded by Commissioner Coleman motioned to approve the additional appropriation request. Motion carried 3 – 0.

c. Auditor, CVET & FIT

Auditor Gumbel explained that the Indiana Legislature changed the regulations regarding CVET and FIT during the July 2025 session. In the past, both were distributed according to the same rate as the property tax rates. In July it was decided that the respective taxing units could decide how the distribution would be used. Auditor Gumbel explained that the County needs to determine how their distribution will be used. She stated that her recommendation was to do it as it was done in the past for fall of 2025 since the recipient funds had used the estimated distributions in the calculation of their budget requests. She shared that the County Council had voted to accept her recommendation, but she wanted to also bring it before the Commissioners.

Commissioner Coleman seconded by Commissioner Nelson motioned to leave the distribution method in Pike County the same for fall of 2025. Motion carried 3 – 0.

d. Auditor, WTH Contract, Parcel Splits

Auditor Gumbel explained that this contract was a part of her budget for 2026 and would deal with some of the parcel splits as received by property transfers occurring during the year. It was budgeted in 1000-30225-0105, Indirect Costs. This is money from the indirect costs paid by IV-D

to the General fund. President Flint asked for questions. There were none.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve the contract with WTH. Motion carried 3 – 0.

e. Auditor, TrueRoll Software

Auditor Gumbel explained that this is a service agreement entered into in order to find fraudulent Homestead claims. She explained that our neighbor, Martin County, located \$100,000 in fraudulent claims collected in 2025. There will be no cost to the County as TrueRoll will simply receive 30% of anything that the County is able to collect. By signing now, the County will not pay the upfront \$5,000 for installation of the required software. President Flint asked if there were any questions.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve the contract. Motion carried 3 – 0.

f. Auditor, Records Service Agreements x2

The first agreement is with IRA – Information & Records Associates, Inc. and purchases a scanning, indexing, and digitization for various books, documents and files namely the historic County Property Transfers and Plat books as well as the Commissioners and Council minutes to make the searchable by the citizens of Pike County. This contract is in the amount of \$49,998.75.00 and will be paid from Fund 1181.

The second contract is with SBS Portals. This portal is the mechanism by which the records in the first contract become searchable by the public. The cost is \$350 per month for a total of \$4,200 with a one time set-up fee of \$2,500. This contract will be paid through 1000-30225-0105 and Fund 1181. President Flint asked if there were questions.

Commissioner Nelson seconded by Commissioner Coleman motioned to approve both contracts. Motion carried 3 – 0.

g. Courthouse Tuckpointing

County Administrator Dischinger reported that they are still hoping to be complete by the end of the year or the 1st of 2026. She stated that they are checking to see if the agreement calls for a full cleaning of the limestone.

h. Highway

Per Highway Office Manager Melanie Britton, they received an word from INDOT that a 2nd amendment needed to be done in regard to the Right of Way on CR 300. The money for the change fee of \$416,000 had to be added. This is not a change, it simply places it in writing. President Flint asked if this had to be accepted by motion and it did.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve Amendment 2. Motion carried 3 – 0.

It was also shared that SPECTRUM was reaching a deadline for the installation of fiber along this same road. It was stated that the County's priority would have to be addressed first.

Superintendent Byrd reported that RATTI I has accepted the agreement for the County to repair the roads that Rattis I messed up during the construction. This will include paving all of the roads and working on some of the gravel roads. He also reported that Braedon and Melanie are

working of the grant for Federal Bridge 30 inspection.

i. Sheriff's Report

Sheriff McKinney reported that "Aaron Hadley will be graduating from the Police Academy on Friday. He also reported that the department had received a CHIRPS grant for Overtime for DUITF - \$35,000, SAVE - \$5,000 and Administration \$5,000.

6. BUSINESS BY COMMISSIONERS

a. Commissioners' Meeting Schedule 2026

County Administrator Dischinger explained that it was the typical first and 3rd Monday of the month at 8:30 a.m. She explained that there was one conflict. In June, the first meeting of the month falls on Labor Day, September 7th, and the typical practice is to move the meeting to the next day which would be September 8th. This year, this happens to be the 2nd Tuesday which is the day that the County Council meets. Auditor Gumbel stated that Council requested that the Commissioners move the time up to 8 a.m. on the 8th and the Council would move their meeting back to start at 9 a.m. The Commissioners were in agreement with that change. President Flint asked for a motion to approve with the stated exception.

Commissioner Coleman seconded by Commissioner Nelson motioned to approve the Commissioner's Meeting Schedule as presented with the exception of meeting at 8 a.m. on Tuesday, September 8th. Motion passed 3 – 0.

b. Non-Bargaining Unit Holidays 2026

Ms. Dischinger explained that the Holidays were unchanged and included New Year's Day, Martin Luther King Jr. Day, President's Day, Easter, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving (2), Christmas Eve, Christmas, and New Year's Eve.

Commissioner Nelson seconded by Commissioner Coleman motion to approve the 2026 Non-Bargaining Unit Holidays as presented. Motion carried 3 – 0.

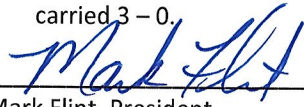
c. Monthly Clerk & Treasurer Reports, October

These were available for review.


7. BUSINESS BY PUBLIC - None

8. ADJOURNMENT

With no further business to come before the County Commissioners, President Flint called for a motion to adjourn. Motion was made by Commissioner Coleman and seconded by Commissioner Nelson. Motion carried 3 – 0.

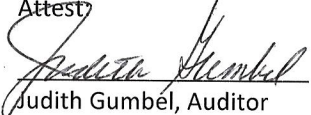


Mark Flint, President

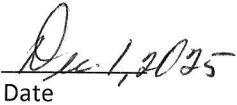


Jeff Nelson, Vice-President

Ryan Coleman, Member

Attest:


Judith Gumbel, Auditor



Date

**2026 Storm Drainage Structures
Delivered to Pike County Highway Garage**

<i>Price Per Linear Foot</i>			
Bid Sheet Line	Description	Metal Culverts	Southern Indiana Supply
1	12" Diameter, 14 Gage	\$16.80	No Bid
2	15" Diameter, 14 Gage	\$21.30	No Bid
3	18" Diameter, 14 Gage	\$25.20	No Bid
4	24" Diameter, 12 Gage	\$47.25	No Bid
5	30" Diameter, 12 Gage	\$57.90	No Bid
6	36" Diameter, 12 Gage	\$69.00	No Bid
7	42" Diameter, 12 Gage	\$80.85	No Bid
8	48" Diameter, 12 Gage	\$92.10	No Bid
9	54" Diameter, 12 Gage	\$105.00	No Bid
10	60" Diameter, 12 Gage	\$115.65	No Bid
11	72" Diameter, 12 Gage	\$139.35	No Bid
	Bands for pipe sizes described above		
	12" Diameter, 14 Gage	\$16.80	No Bid
	15" Diameter, 14 Gage	\$21.30	No Bid
	18" Diameter, 14 Gage	\$25.20	No Bid
	24" Diameter, 12 Gage	\$47.25	No Bid
	30" Diameter, 12 Gage	\$86.85	No Bid
	36" Diameter, 12 Gage	\$103.50	No Bid
	42" Diameter, 12 Gage	\$121.30	No Bid
	48" Diameter, 12 Gage	\$138.15	No Bid
	54" Diameter, 12 Gage	\$157.50	No Bid
	60" Diameter, 12 Gage	\$231.30	No Bid
	72" Diameter, 12 Gage	\$278.70	No Bid
	High Density Polyethylene Culvert Pipe Smooth Interior 12"- 60"	Full load orders only or additional freight charged	Truck Load Quantity Orders
12	12" Diameter	\$7.45	\$6.38
13	15" Diameter	\$10.03	\$8.86
14	18" Diameter	\$14.03	\$12.56
15	24" Diameter	\$23.22	\$20.51
16	30" Diameter	\$33.60	\$26.29
17	36" Diameter	\$44.90	\$38.30
18	42" Diameter	\$57.15	\$54.99
19	48" Diameter	\$75.85	\$66.76
20	54" Diameter	No Bid	No Bid

21	60" Diameter	No Bid	\$109.09
	Price Per Linear Foot		
	High Density Polyethylene Culvert Pipe Smooth Interior		Less than truck load orders
	12" Diameter		\$6.56
	15" Diameter		\$9.12
	18" Diameter		\$12.91
	24" Diameter		\$21.09
	30" Diameter		\$27.03
	36" Diameter		\$39.37
	42" Diameter		\$56.56
	48" Diameter		\$68.63
	54" Diameter		No Bid
	60" Diameter		\$112.15
	Price Per Linear Foot		

Bituminous Bids "Hot Mix Asphalt"

2026

*Picked up by Pike County At Plant
Price Per Ton*

Line #	Description	Cave Quarries	J.H. Rudolph
1	HAC #5 Bit. Binder	\$66.00	\$79.00
2	HAC #9 Bit. Binder	\$67.00	\$83.00
3	HAC #11 Bit. Binder	\$67.00	\$85.00
4	HAC #9 Bit. Surface	\$68.50	\$83.00
5	HAC #11 Bit. Surface	\$68.50	\$85.00
	<i>Plant Location</i>	<i>Otwell, IN</i>	<i>Dale, Indiana</i>

Volunteer Bid Cave Quarries

HAC #8 Binder, no minimum, price per ton \$66.00
 HAC #5 Base, no minimum, price per ton \$63.50

Volunteer Bid JH Rudolph

#8 Bit. Binder, FOB Dale plant, price per ton \$81.00
 #5 Bit. Base, FOB Dale plant, price per ton \$79.00

Bituminous Bids "Cold Mix"

2026

Picked up by Pike County At Plant

Price Per Ton

Line #	Description	Cave Quarries	J. H. Rudolph
1	#11 Cold Mix	\$100.00	No Bid
	Plant Location	Otwell, IN Tri Cty	Dale, IN

Voluntary Bid

JH Rudolph high performance cold mix FOB Dale Plant \$130.00 per ton

Liquid Asphalt Bid Results 2026

Description-Delivered to Pike Co.

Minimum 5,000 gallons Price per Gallon

Asphalt Materials

AE-P	\$3.631
AE-P Lite	\$2.631
AE-90	\$2.631
AE-90(S) (Polymer)	\$3.031
AE-F (Fogseal)	\$2.181

Description-Picked Up At Plant

No minimum amount Price per Gallon

Asphalt Materials

AE-P	\$3.50
AE-P Lite	\$2.50
AE-90	\$2.50
AE-90(S) (Polymer)	\$2.90
AE-F (Fogseal)	\$2.05
Plant Location	Lawrenceville, IL